



# Tips for Online Application and Interview

WSP Hong Kong Graduates Program



## Online Application

### Before Submitting an Online Application

- Meet our company representatives in career fairs and talks to gain insight about WSP.
- Visit our [website](#) and [LinkedIn](#) and ensure you understand who we are and what we do.

## Interview and Assessment

### Before the interview

- Keep an eye on your phone and email box for invitation for an assessment/status update.
- Do company research. Learn our business, our projects and review the job description.
- Be well prepared to facilitate our understanding about you.
- Provide examples to demonstrate your competencies.

### What's Next after an interview?

- Be patient. We will get in touch with you as soon as a decision is made. This may take slightly longer during busy periods and we appreciate your understanding.
- Again, keep an eye on your phone and email box.

### When Submitting an Online Application

- Read the introduction page on role and responsibilities.
- Prepare the below documents in ONE .pdf or .doc file:
  1. Curriculum Vitae (CV)
  2. Latest Academic Transcript of the Undertaking Degree
  3. Public Examination Result of English Subject (i.e. HKDSE, IELTS, TOEFL or equivalent)
  4. Full Academic Transcript(s) of the Completed Degree(s), if any
  5. Employment Reference(s), if any.
- Double check everything, especially your contact information.

### During the interview

- Bring relevant documents and certificates as required.
- Show up 10-15 minutes before your interview (Don't get there TOO early.)
- Be relaxed and be yourself!
- Be confident and enthusiastic and let us know why you are interested in our Graduates Program.
- Show us what you know about our work and the industry by communicating your answers concisely.

**Good Luck and we hope  
to see you at WSP!**